

Report of **ICT Infrastructure Manager**

Report to **Chief Digital Officer**

Date: **25 May 2016**

Subject: Approval to novate contract 9LPB-AFRGZH: LCCITS140018: Data Network Hardware Maintenance, Support, Design, Supply and Implementation Services from BT IT Services Ltd to British Telecommunications plc.

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Council awarded a 3 year contract (9LPB-AFRGZH: LCCITS140018: Data Network Hardware Maintenance, Support, Design, Supply and Implementation Services) to BT IT Services Ltd for the period 01 April 2015 to 31 March 2018, with a 1 x 24month option to extend.
2. BT IT Services Ltd now advises that it wishes to novate the contract to British Telecommunications plc – their parent company, due to an operational restructure (letter received from BT IT Services Ltd).

Recommendations

1. The Chief Digital Officer is recommended to approve the novation of contract 9LPB-AFRGZH: LCCITS140018: Data Network Hardware Maintenance, Support, Design, Supply and Implementation Services from BT IT Services Ltd to British Telecommunications plc.
2. The qualitative selection criteria from the award of the original contract have been re-checked and are still applicable.

1.Purpose of this report

The purpose of this report is to novate contract 9LPB-AFRGZH: LCCITS140018 from BT IT Services Ltd to British Telecommunications plc.

2. Background information

The contract awarded to BT IT Services Ltd supports the delivery of LAN services across the city.

3. Main issues

The contract requires novation to ensure continued contractual support for Data Network Hardware Maintenance, Support, Design, Supply and Implementation Services across the city.

4. Corporate Considerations

4.1. Consultation and Engagement

The ICT Service & Infrastructure Manager ICT Infrastructure Manager and ICT Strategic Sourcing have been consulted regarding this and agree that novation contract 9LPB-AFRGZH: LCCITS140018 from BT IT Services Ltd to British Telecommunications plc must be completed.

4.2. Equality and Diversity/Cohesion and Integration

There are no Equality and Diversity/Cohesion and Integration issues associated with this decision.

4.3. Council Policies and City Priorities

The contract supports the delivery of ICT across the city.

4.4. Resources and Value for Money

This is a contract novation transferring contractual rights and obligations to British Telecommunications plc. The Resources and Value for Money considerations are the same as for the original contract awarded to BT IT Services Ltd.

4.5. Legal Implications, Access to Information and Call In

Under Contract Procedure Rules, this novation is a Significant Operational Decision.

4.6. Risk Management

Risk will be managed in accordance with the contract management plan. As the contract is being novated to the parent company of BT IT Services Ltd, there is nothing to indicate any increase in risk.

5. Conclusions

There are no issues with novating this contract to BT Communications Ltd

6. Recommendations

The Chief Digital Officer is recommended to approve the novation of contract 9LPB-AFRGZH: LCCITS140018: Data Network Hardware Maintenance, Support, Design, Supply and Implementation Services from BT IT Services Ltd to British Telecommunications plc.

7. Background documents

None.